**Registration Process for AMSPAR Funding**

**Introduction – AMSPAR: Level 5 Diploma in Primary Care and Health Management**

*Estimated cost per place for Diploma = £2695.50*  
*Estimated cost per Module = £435.85*  
*Target audience: Non-Clinical Staff working in primary care.*

**Learning - You have a choice of the full Diploma or an Individual Module**

**The Diploma**  
This course is designed for those already in management and wishing to gain a formal accredited qualification and professional membership. It is also for those that might be in a deputy or junior managerial role and wish to aspire to becoming a practice or health manager.

**Qualification structure:** To attain the Level 5 Diploma in Primary Care and Health Management, learners must achieve: a minimum of 38 credits overall 30 credits from the mandatory units 601 - 605 plus a minimum of 8 credits from optional units 606, 608-609, 615. This includes assessments, see in *Assessment* below for the embedded handbook.

**Individual Modules**  
The Modules available would be a selection from:

* Managing Medical Ethics and Legal Requirements
* Financial Management and Budgeting
* Managing Information and Communication
* Developing and Leading Teams
* Developing Critical Thinking
* Managing for Efficiency and Effectiveness
* Managing Recruitment
* Becoming an Effective Leader

**More information on the diploma and individual modules** [**here**](https://www.amspar.org/qualifications/level-5-courses/)

**Assessment**  
Please see below the handbook which explains further information on the Diploma, Modules and Assessments.  
You will need to complete the assessments to gain the qualification requested.   


**Eligibility Criteria**

* For the Diploma: Managers, Experienced and Senior Non-Clinical Staff working in primary care
* For Individual Modules: Non-Clinical Staff working in primary care (module should be relevant to your current role or career progression)

**Registration Form for AMSPAR Funding**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Address** | | **Contact Information** | |
| **First:**  **Middle**  **Surname:** | **Post Code:** | | **Email:**  **Personal Mobile:**  **Work Mobile:** | |
| **Current Role** | **Place of Work and Address** | |  | |
| **Job Title:** | **Employer Name:**  **Address:** | | **Do you meet the eligibility criteria for this course?**  **YES / NO** | |
| How will you utilise this training within your role? | | | | Are you applying for the Diploma or an Individual Module? |
|  | | | | **Diploma**  **YES / NO**  **Individual Module**  **YES / NO**  **If so, which Module?** |
| **Candidate Commitment and Signature** | | | | |
| I understand by participating in this programme I am expected to commit to the learning and assessment aspects *(see page 1)* in order to achieve all elements of this programme. | | **Signature:** | | **Print Name:** |
| **Data Sharing Agreement** | | | | |
| I agree that data and information with regards to any activities in relation to the programme can be shared for monitoring and evaluation purposes. | | **Signature:** | | **Print Name:** |
| **Employer Commitment and Signature** | |  | |  |
| As an employer we agree to support our staff member during this  programme which will include committing to provide sufficient education and learning time *(see page 1)* in order for them to achieve all elements of the programme. | | **Signature** | | **Print Name:** |



**Details with regards to the course and its content will be provided within due course.**

Please submit this form to [mbpcc.lscthub@nhs.net](mailto:mbpcc.lscthub@nhs.net)

Any further questions please do not hesitate to contact [mbpcc.lscthub@nhs.net](mailto:mbpcc.lscthub@nhs.net)