

Non-Medical Prescribing (NMP) Webinar

NMP in General Practice across Lancashire & South Cumbria, now & in the future

14th June 2023



Speakers:



Jatinder Saimbi

Senior Medicines Optimisation Pharmacist (Blackburn with Darwen Place)



Nicola Baxter

Head of Medicines Optimisation (West Lancashire Place)



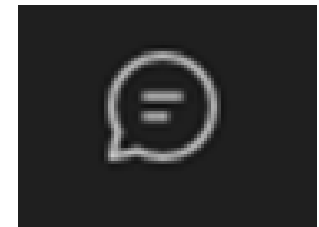
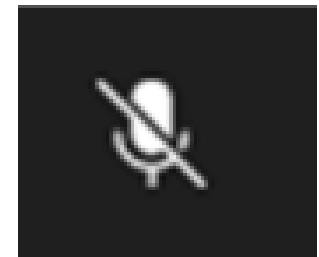
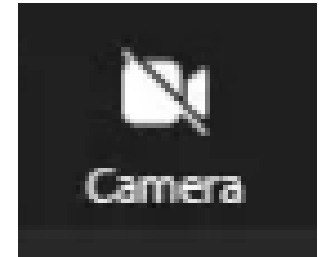
Thomas Coulton

Operations Manager – Morecambe Bay Training Hub
NMP Project Manager support to Lancashire & South Cumbria Primary Care Training Hub

Welcome & Housekeeping

Thank you for joining us today!

- ✓ The webinar is for 1 hour.
- ✓ Please switch off your cameras and put yourselves on mute.
- ✓ Please use the chat function if you want to ask a question or for sharing comments.
- ✓ We will be collating the questions and developing a FAQs document and answer sheet after the session. This will be uploaded to the Training Hub website (<https://www.lscthub.co.uk/>).



Please note the webinar is not being recorded, but the slides will be uploaded to the Training Hub website for you to download.

Today

- The journey (CCG → ICB).
- New ICB Policy for Non-Medical Prescribing in General Practice and Governance Framework.
- Annual Declaration & Competency.
- Applying to a NMP course: Steps to take pre-course.
- What to do after a professional completes the NMP course.
- Lancashire and South Cumbria's vision for NMP.
- Professional Update.
- Close (1pm).

Our Journey

- CCGs no longer with us.
- ICBs formed 1st July 2022.
- Different processes.
- Different policies.
- Variation in education & training / forums.
- Learning from incidents / queries / ICBs across North West.
- Learning from GP CQC inspection outcomes from other ICBs.



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With a growing number of non-medical prescribers in primary care, CQC have set out their requirements that practices must fulfil to mitigate risks to patient care.

The CQC state the following:

“Non-medical prescribers should work to the [Royal Pharmaceutical Society’s ‘A Competency Framework for All Prescribers’](#). They should not prescribe outside their competency. Practices should have systems to make sure they are working within the limits of their competency.

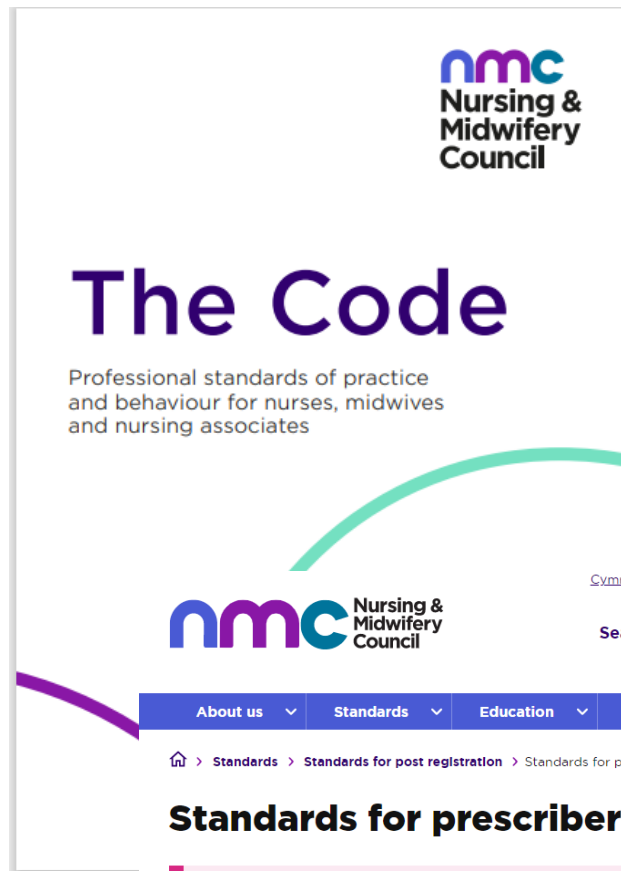
Practices must also provide staff with appropriate supervision and allocate an appropriate senior member of the primary care team to provide day-to-day supervision of all clinical staff. Health Education England has published guidance for employers on [Workplace Supervision for Advanced Clinical Practice](#). The Health and Care Professions Council has also published guidance for allied health professionals on [supervision standards](#).”

Full CQC guidance: [GP mythbuster 95: Non-medical prescribing - Care Quality Commission \(cqc.org.uk\)](#)

What we know

General
Pharmaceutical
Council

In practice: Guidance for pharmacist prescribers



Prescribing Standards

In order to prescribe medicinal products, nurses and midwives must have recorded their prescriber qualification on our register. There are two types of nurse or midwife prescribers. Community nurse or midwife prescribers; and independent and supplementary nurse or midwife prescribers.

The standards that set out how nurses and midwives can achieve prescriber status, how prescribing programmes are run and what constitutes safe and effective prescribing practice are set out on the following pages.

These standards have either been produced by or adopted by us.



Lancashire and
South Cumbria
Integrated Care Board

hcpc health & care
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council

[Check the Register](#) [About us](#) [Standards](#) [Concerns](#) [R](#)

Home - Standards

Standards

Our standards form the foundation for how we regulate, explaining what we expect of our registrants and education and training programmes



Meeting our standards

Guidance and learning materials on putting our standards into practice and supporting professionalism

[Read more >](#)



Standards of conduct, performance and ethics

The ethical framework within which our registrants must work

[Read more >](#)

New ICB Policy for Non-Medical Prescribing in General Practice and Governance Framework



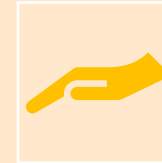
Policy for Non-Medical Prescribing in General Practice

Ref:	LSCICB_MM06
Version:	1.0
Purpose:	To ensure non-medical prescribing (NMP) practice across General Practice in NHS Lancashire and South Cumbria is governed by robust procedures and processes.
Supersedes:	N/A
Author (inc Job Title):	Nicola Baxter – Head of Medicines Optimisation. LSC ICB – Pharmacy and Medicines Optimisation Julie Seed – Deputy Chief Nurse Jatinder Saimbi – Senior Medicines Management Pharmacist. LSC ICB - Pharmacy and Medicines Optimisation
Ratified by: (Name of responsible Committee)	ICB Quality Committee
Cross reference to other Policies/Guidance	<ul style="list-style-type: none"> • NHS Wales – Cardiff and Vale University Health Board Non-Medical and Dental Prescribing Governance Framework • The Royal Pharmaceutical Society – A competency framework for all prescribers (2021) • Nursing and Midwifery Council: Standards for Prescribers • General Pharmaceutical Council: Pharmacist Independent Prescriber • Health and care professions council: Standards for Prescribing
Date Ratified:	15 March 2023
Date Published and where (Intranet or Website):	26 April 2023 (website)
Review date:	April 2025. Frequency of review: Every two years
Target audience:	All non-medical prescribers, including temporary staff, for example, bank, agency, locum non-medical prescribers, working in or employed by General Practice/GP Federation/Alliance/Primary Care Network (PCN). All staff managing, supporting and supervising non-medical prescribers, including Designated Medical Practitioners (DMPs) and Designated Prescribing Practitioners (DPPs).



Appendix 3:

Non-Medical Prescribing Governance Framework for General Practice



Safety



Quality



Mitigate risk

Available to download from LSC Intranet and [LSC Training Hub](#) website
Circulated via GP Newsletter/GP TeamNet (Thursday 27th April 2023)

New ICB Policy for Non-Medical Prescribing in General Practice and Governance Framework

Provides a framework that enables non-medical prescribers to function in line with professional standards, national guidance and legislation.

SOME OF THE KEY HIGHLIGHTS!!

- Annual declarations are now recommended to form part of a non-medical prescriber's annual appraisal/review.
- Clearer set of roles and responsibilities for non-medical prescriber, supervisor (DMP/DPP), manager/employer, ICB and MLCSU.
- Governance framework (Appendix 3 of the policy).
- Prescribing data reports for every non-medical prescriber registered on the ICB NMP Register who is under a GP cost centre code.

Annual Declarations



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Annual Declaration: Importance

- Not all non-medical prescribers are receiving an annual review/appraisal with their clinical supervisor.
- The annual declaration form does not replace a CPD portfolio, but does go alongside it.
- The annual declaration is used to prompt the need for an annual review/appraisal and provides an opportunity to record and track any changes in prescribing role, current scope of practice and hence competency.
- Important record to have should challenges in the way of legal, clinical, professional, complaints etc arise.

Scope and Frequency of the Annual Declaration

- Encompasses all non-medical prescribers currently engaged in clinical practice where there is a need for them to prescribe.
- Includes Community Practitioner Nurse prescribers as well as Independent / Supplementary prescribers.
- Completion of the annual declaration is linked to continuance of prescribing.
- Annual Declaration is to be completed by a non-medical prescriber on appointment to their role, when the scope of practice changes and thereafter annually (as part of your annual review/appraisal).

Annual Declaration

- Originally was solely a paper-based system.
- Now an interactive PDF form has been developed that can be signed electronically – an electronic signature is required, typed signatures in special fonts will not be accepted.

Copies of the interactive form can be requested for by emailing: MLCSU.nmpregister@nhs.net



Appendix 1: Non-Medical Prescribers Approval to Practice form/Annual Declaration

This form **must** be returned before the non-medical prescriber can be registered with the NHS Business Services Authority (NHSBSA) and start prescribing in the practice. It must be updated annually **and** before any changes are made to prescribing practice.

DECLARATION (please select the relevant box): NEW APPLICATION <input type="checkbox"/> AMENDMENT* (ie change in prescriber details, practice(s) or scope of practice) <input type="checkbox"/> ANNUAL DECLARATION <input type="checkbox"/>	
<small>*Non-medical prescribers are encouraged to use the Royal Pharmaceutical Society - Professional Guidance: Expanding Prescribing Scope of Practice document when they are looking into expanding/changing their scope of practice</small>	
Prescriber's name:	Title: Mr <input type="checkbox"/> / Mrs <input type="checkbox"/> / Miss <input type="checkbox"/> / Ms <input type="checkbox"/> (please select)
Professional registration no.: (NMC/GPhC/HPC no. or equivalent)	
Type of prescriber (please select the relevant box):	
Community Practitioner Nurse Prescriber (V100, V150) <input type="checkbox"/> <small>Please note Community Practitioner Nurse Prescribers (V100, V150) DO NOT need to complete table 1 Scope of prescribing practice.</small>	Physiotherapist Independent Prescriber <input type="checkbox"/>
Nurse Independent Prescriber <input type="checkbox"/>	Optometrist Independent Prescriber <input type="checkbox"/>
Pharmacist Independent Prescriber <input type="checkbox"/>	Dietician Supplementary Prescriber <input type="checkbox"/>
	Paramedic Independent Prescriber <input type="checkbox"/>
Profession: for example, Nurse/Pharmacist/Physiotherapist/Podiatrist/Paramedic/Optomertist/Therapeutic Radiographer	Date of qualification as a prescriber, for example, 20.02.2018: <small>For nurses this must match the date on the NMC register</small>
Base Practice Name & Address:	Practice code:
Date that the prescriber commenced/will commence prescribing at the practice:	Tel. No:
Job Title:	Clinical Speciality:
Non-medical prescriber email address:	Name and Email of clinical supervisor/DPP:
Employer/line manager email address:	
Are you prescribing - Manually <input type="checkbox"/> Electronically <input type="checkbox"/> (Please select)	
Do you work as a prescriber in another Provider / Practice?	YES <input type="checkbox"/> / NO <input type="checkbox"/> <small>If you have selected 'yes', please also complete and submit the "SUPPLEMENTARY FORM FOR COMPLETION BY NON-MEDICAL PRESCRIBERS WORKING ACROSS MULTIPLE PRACTICES"</small>
	Name(s) of Provider/Practice:

Annual Declaration: Scope of practice



The new form includes all subsections in the BNF so that non-medical prescribers can document their **specific areas** of prescribing practice.

Table 1: Scope of Prescribing Practice

BNF chapter	Please tick	BNF chapter	Please tick
Chapter 1: Gastrointestinal system (all sections)		Chapter 2: Cardiovascular system (all sections)	
Chronic bowel disorders		Arrhythmias	
Constipation and bowel cleansing		Bleeding disorders	
Diarrhoea		Blood clots	
Disorders of gastric acid and ulceration		Blood pressure conditions	
Food allergy		Heart failure	
Gastro-intestinal smooth muscle spasm		Hyperlipidaemia	
Liver disorders and related conditions		Myocardial ischaemia	
Obesity		Oedema	
Rectal and anal disorders		Vascular disease	
Reduced exocrine secretions			
Stoma care			
Chapter 3: Respiratory system (all sections)		Chapter 4: Nervous system (all sections)	
Airway disease, obstructive		Dementia	
Allergic conditions		Epilepsy and other seizure disorders	
Conditions affecting sputum viscosity		Mental health disorders	
Cough and congestion		Movement disorders	
Idiopathic pulmonary fibrosis		Nausea and labyrinth disorders	
Respiratory depression, respiratory distress syndrome and apnoea		Pain	
		Sleep disorders	
		Substance dependence	
Chapter 5: Infection (all sections)			
Amoebic infection		Chapter 6: Endocrine system (all sections)	
Bacterial infection		Antidiuretic hormone disorders	
Fungal infection		Corticosteroid responsive conditions	
Helminth infection		Diabetes mellitus and hypoglycaemia	
Protozoal infection		Disorders of bone metabolism	
Viral infection			
Chapter 7: Genito-urinary system (all sections)		Dopamine responsive conditions	
Bladder and urinary disorders		Gonadotrophin responsive conditions	
Bladder instillations and urological surgery		Hypothalamic and anterior pituitary hormone related disorders	
Contraception		Sex hormone responsive conditions	
Erectile and ejaculatory conditions		Thyroid disorders	
Gynaecological conditions			
Obstetrics			
Vaginal and vulval conditions			

Applying to a NMP course



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Funding

- Funded NMP places available via Primary Care Training Hub / Advanced Clinical Practitioner programme / HEE (NHSE) commissioned place (Pharmacists only).
- Funding covers applicants to study at any North-West University.
- Applications are made via [Expression of Interest Form](#).
- Training Hub Locality Lead first point of contact and a source of on-going support throughout application process.

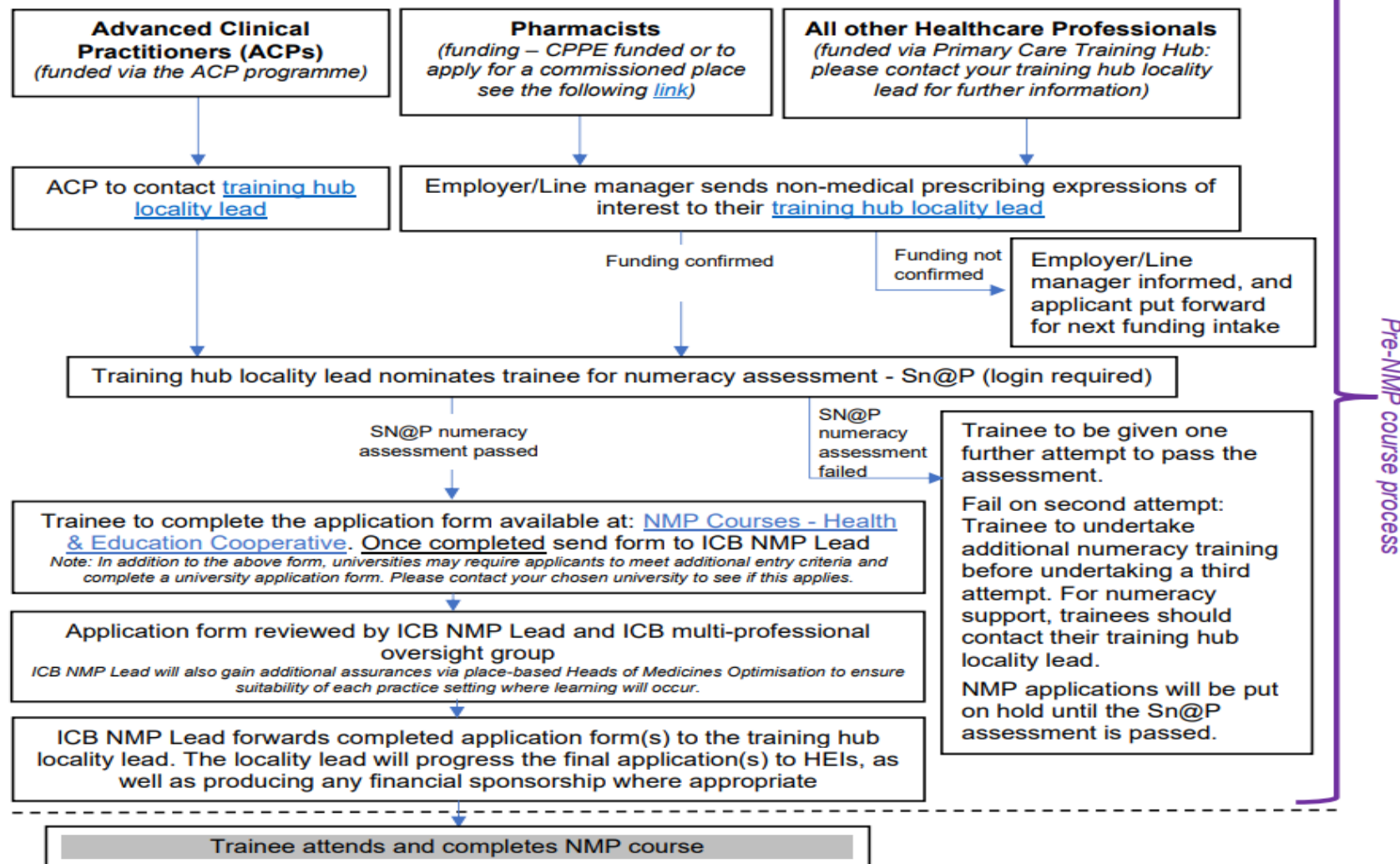
Pre-course process

Bringing simplicity and clarity on a complex process

- A [flow chart](#) showing the pre- (and post-) course non-medical prescribing steps, applicable to General Practices/GP Federation/Alliance/Primary Care Network (PCN) in NHS Lancashire and South Cumbria, has been developed in collaboration with the Training Hub Leads and Higher Educational Institutes.
- Benefits:
 - ✓ Communication channels clarified for practice managers, trainees, MLCSU, Training Hub Locality Leads.
 - ✓ Standardises/brings uniformity of the process across the whole of the ICB.
 - ✓ Reduces the risk of NMP applications “slipping through”.
 - ✓ ‘Time-saving’ for NMP Lead, Training Hub Locality leads, trainees and practice staff.

Pre-course process

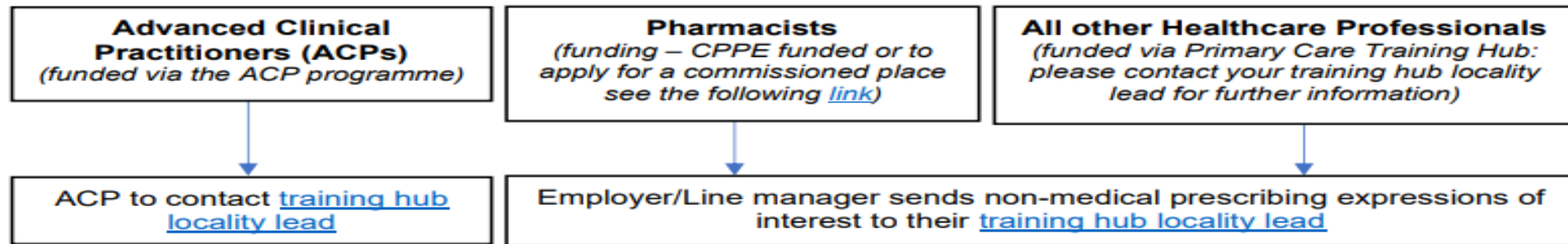
Bringing simplicity and clarity on a complex process



Pre-MMP course process

Pre-course process

Step 1:



Morecambe Bay: thomas.coulton@nhs.net

Fylde Coast: laurajane.lloyd@nhs.net

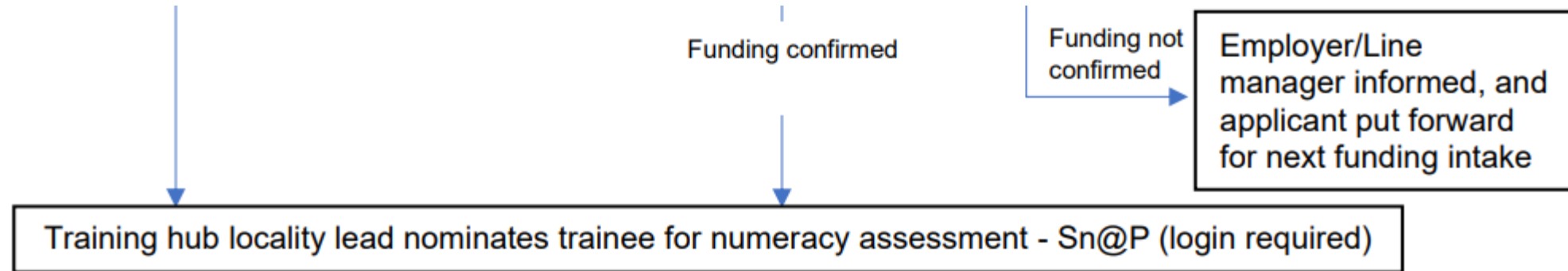
Greater Preston, Chorley & South Ribble: hanna.mogra@nhs.net

Pennine Lancashire: monique.marcolini@nhs.net

West Lancashire: marijke.fenney@nhs.net

Pre-course process

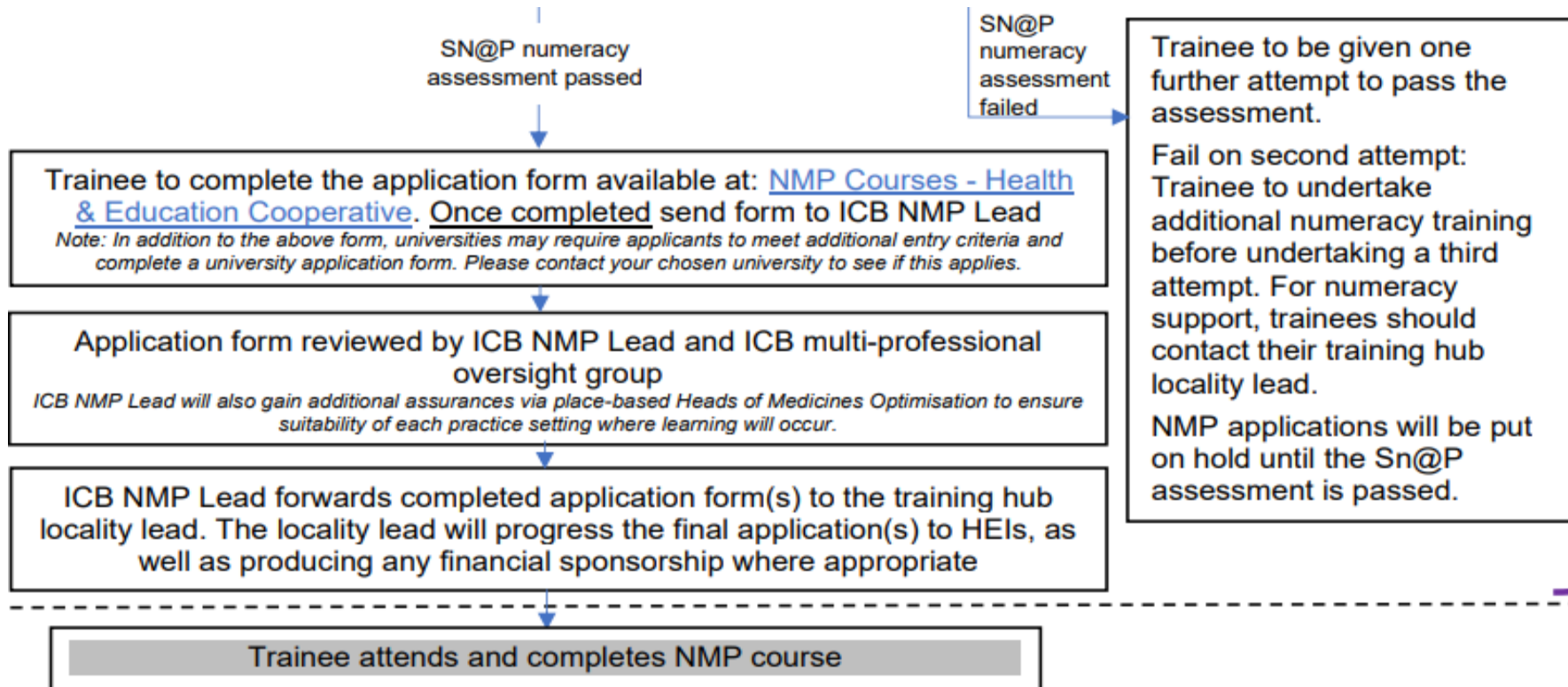
Step 2:



- Training Hub will confirm funding and if funding is confirmed the trainee will be nominated for the Sn@P numeracy assessment.
- Numerous resources are available to support trainees successfully pass the numeracy assessment: Sn@P quick guide for trainees, drug calculation practice questions and for 2023-2024 trainees will be able to get free access to Sn@p practice resources.
- Trainees will be supported through this process by the training hub locality leads.

Pre-course process

Step 3:



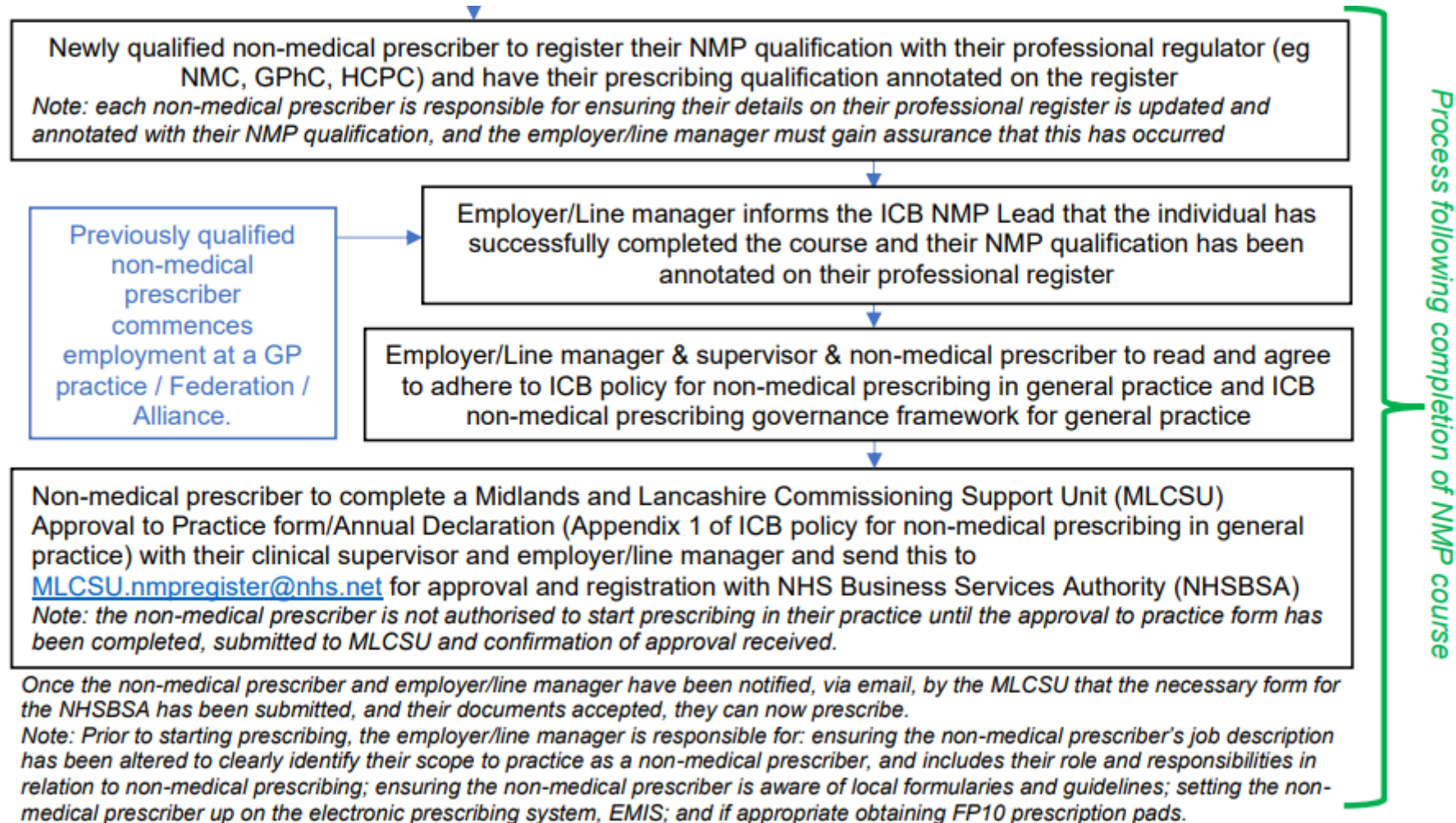
- Completed application forms should be sent to the following email address: iscicb-el.nonmedicalprescribingenquiries@nhs.net
- The inbox is managed by the delegated ICB leads for non-medical prescribing and we will aim to respond to emails within five working days.

**Completed the NMP course:
What's next?**



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Post-course process



Post-course process

Step 1:

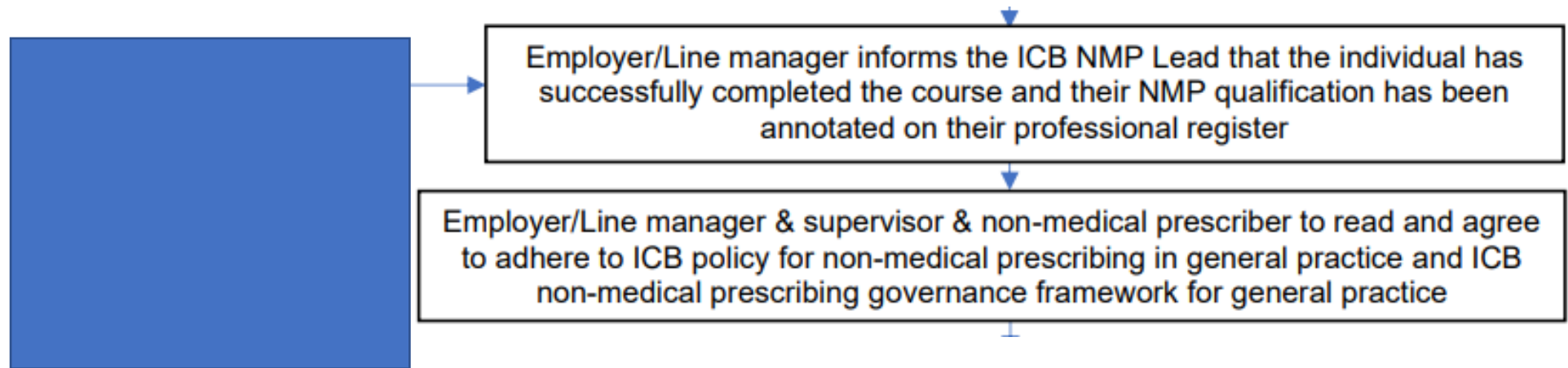
Newly qualified non-medical prescriber to register their NMP qualification with their professional regulator (eg NMC, GPhC, HCPC) and have their prescribing qualification annotated on the register
Note: each non-medical prescriber is responsible for ensuring their details on their professional register is updated and annotated with their NMP qualification, and the employer/line manager must gain assurance that this has occurred

The non-medical prescriber must register their non-medical prescribing qualification with their professional regulatory body. A non-medical prescriber **cannot legally prescribe** until their qualification has been registered with their professional body and their name annotated as having a prescribing qualification.

- **The Nursing and Midwifery Council (NMC)** see <https://www.nmc.org.uk/registration/staying-on-the-register/adding-qualifications/>
- **The Health and Care Professions Council (HCPC)** - the HCPC will add the qualification to the record once the academic institution/education provider, where the trainee studied, provides them with a pass-list confirming completion of the programme. Non-medical prescribers will have to contact the institution/education provider to confirm whether the pass-list has been sent. Please note: the non-medical prescriber does not need to fill in any application forms, but they must check their name has been correctly annotated.
- **The General Pharmaceutical Council (GPhC)** see <https://www.pharmacyregulation.org/registration/changes-your-registration/annotations.>

Post-course process

Step 2:



- Employers/line managers have responsibility to check that the non-medical prescriber's professional register has been annotated with their prescribing qualification:
 - **The Nursing and Midwifery Council (NMC)** see: <https://www.nmc.org.uk/registration/search-the-register/>
 - **The Health and Care Professions Council (HCPC)** see <https://www.hcpc-uk.org/check-the-register/>
 - **The General Pharmaceutical Council (GPhC)** see <https://www.pharmacyregulation.org/registers>
- Employer/line manager to contact ICB via email (lscicb-el.nonmedicalprescribingenquiries@nhs.net) to obtain a copy of the NMP Policy and Governance Framework and Interactive PDF Version of Appendix 1 (Approval to Practice/Annual Declaration Form).

Post-course process

Step 3:

Non-medical prescriber to complete a Midlands and Lancashire Commissioning Support Unit (MLCSU) Approval to Practice form/Annual Declaration (Appendix 1 of ICB policy for non-medical prescribing in general practice) with their clinical supervisor and employer/line manager and send this to MLCSU.nmpregister@nhs.net for approval and registration with NHS Business Services Authority (NHSBSA)
Note: the non-medical prescriber is not authorised to start prescribing in their practice until the approval to practice form has been completed, submitted to MLCSU and confirmation of approval received.

- NMP to complete the Approval to practice/Annual Declaration Form (Appendix 1 of the policy) with their line manager and supervisor.
- Completed form to be submitted to the CSU: MLCSU.nmpregister@nhs.net
- Once the non-medical prescriber and employer/line manager have been notified, via email, by the MLCSU that the necessary form for the NHSBSA has been submitted, and their documents accepted, they can now prescribe.

IMPORTANT: Prior to starting prescribing, the employer/line manager is responsible for: ensuring the non-medical prescriber's job description has been altered to clearly identify their scope to practice as a non-medical prescriber, and includes their role and responsibilities in relation to non-medical prescribing; ensuring the non-medical prescriber is aware of local formularies and guidelines; setting the non-medical prescriber up on the electronic prescribing system, EMIS; and if appropriate obtaining FP10 prescription pads.

Post-course process

Other things a non-medical prescriber should consider prior to starting prescribing:

- Obtaining appropriate indemnity insurance to cover their role as a prescriber for all possible claims. Please note: if working within an NHS organisation the prescribing role must be written into the non-medical prescriber's job description otherwise they will not be covered by vicarious liability.
- Disclosing any fitness to practise concerns to:
 - Their line manager/practice manager/employer, so that appropriate measures can be put in place to support them.
 - The ICB NMP Lead.
- Discussing and agreeing clinical supervision arrangements.
- Discussing and agreeing, with the clinical team where they work, routes available to escalate any concerns, and to safely transfer care of patients that fall outside of their areas of clinical competence.
- Gaining training on the electronic prescribing system(s) used by the organisation e.g. EMIS

Lancashire and South Cumbria's vision for NMP



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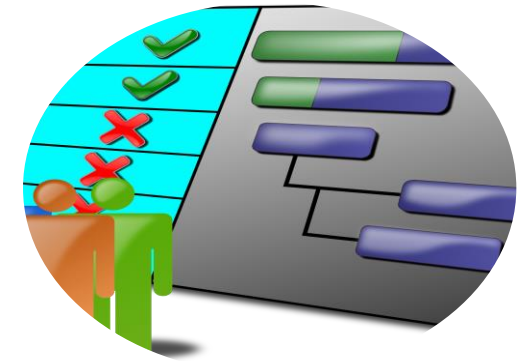
Communities of practice



Education & Training



Returning to practice support



Improve governance & having the best start to General Practice journey : better/more formal induction

We would like to hear your thoughts

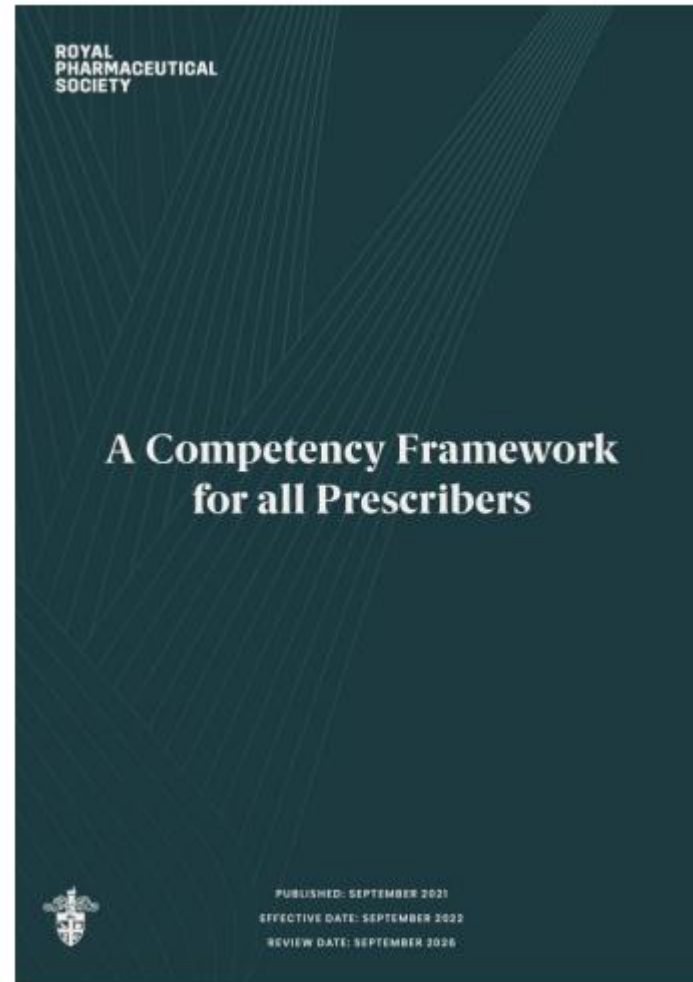
*Any suggestions/ideas? What would you like to see?
Please put your comments in the chat*

Professional Update



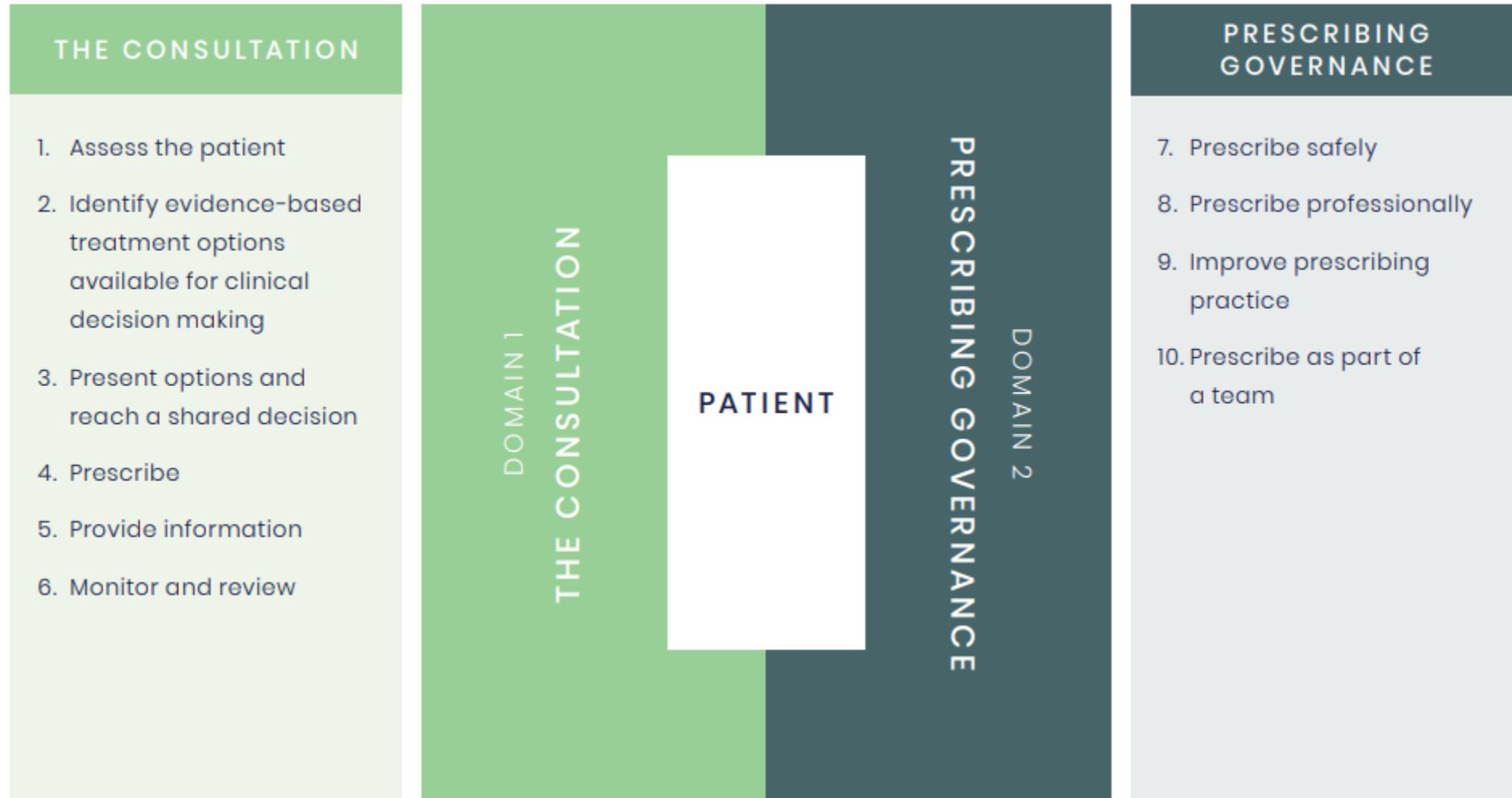
A Competency Framework for all Prescribers

- Sets out a framework for all prescribers.
- Intended to be helpful at all stages of a prescribers career.



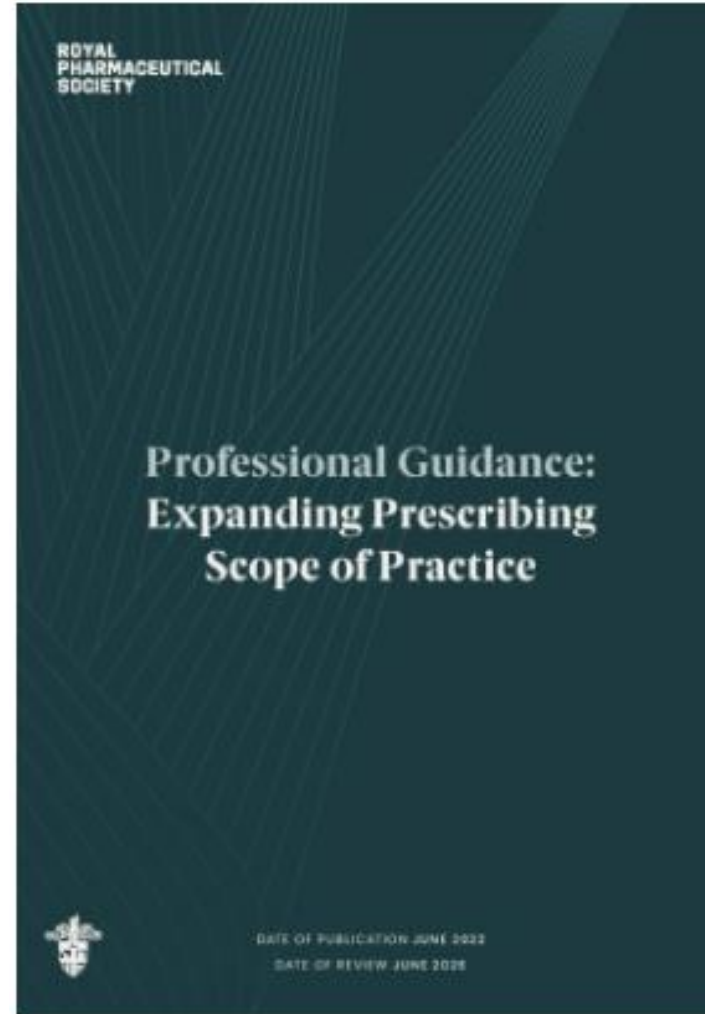
A Competency Framework for all Prescribers

The Competency Framework for all Prescribers



Expanding Prescribing Scope of Practice

- Provides a structure to support prescribers to identify their developmental needs, highlights ways in which these needs can be met, and offers guidance on how to document the process and outcome.



Thank you for listening



**Lancashire and
South Cumbria**
Integrated Care Board

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